依教育部 113年4月23日臺教技(四)字第1132301193P號核定之招生計畫訂定 The enrollment plan is formulated in accordance with the letter No. 1132301193P of the Ministry of Education dated April 23, 2024.

經本校 114 年 02 月 25 日第一次招生委員會議通過 Approved by the first admissions committee meeting on February 25,2025

經本校 114 年 03 月 31 日第二次招生委員會議修訂 Revised by the second admissions committee meeting on March 31, 2025

萬能科技大學

Vanung University

114 學年度國際專修部招生簡章

International Foundation Program

Admission Brochure

2025 Fall & 2026 Spring Semester

校址：320676 桃園市中壢區萬能路 1 號

Address: No.1, Wanneng Rd.,
Zhongli Dist.,
Taoyuan City 320676,
Taiwan (R.O.C.)

TEL：+886-3-4515811 Ext. 29002

FAX：+886-3-4531300

學校網址：http://www.vnu.edu.tw

航空暨工程學院 College of Aviation and Engineering

專業特色教室 Professional Classrooms

⊕ 航空光機電系 Department of Aeronautical and Opto-Mechatronic Engineering

飛機與發動機維修實習區
Aircraft and Engine Maintenance Practice Area

飛機結構維修實習區
Aircraft structure maintenance practice area

複材產品開發類工廠
Composite product development factory

⊕ 室內設計與營建科技系 Department of Interior Design & Civil Engineering

室設系廊道
Interior Design Hall

室內設計實習教室
Interior design practice classroom

專題討論室
Seminar Discussion Room

⊕ 資訊工程系 Department of Computer Science and Information Engineering

MB101電競館-比賽席及轉播台
E-sports hall

實驗自駕車
Experimental Self-Driving Car

B103室內配線實驗室
Commercial Wiring Laboratory

航空暨工程學院 College of Aviation and Engineering

專業特色教室 Professional Classrooms

⊕ 車輛工程系 Department of Vehicle Engineering

汽車實習工廠
Automotive Workshop

機器腳踏車乙級術科檢定場地設備
Qualified Site of The Machinery and Equipmentof Skills Certification on skill category of Motorcycle Service Repair Class B

汽車乙級術科檢定場地設備(第四五站)
Qualified Site of The Machinery and Equipment of Skills Certification on skill category of Automotive Mechanic Class B

萬能車輛修護場
VNU Vehicle Maintenance Plant

⊕ 精密機械與工業工程系 Department of Mechanical and Industrial Engineering

五軸同動加工機、車銑複合加工機
5 Axis Machining , Turning and milling compound processing machine

勞動部CNC銑床乙級技術士考場
Qualified Site of The Machinery and Equipment of Skills Certification on skill category of Milling CNC Milling Class B

蔡司三次元量測機 ZEISS CMM

勞動部CNC車床乙級技術士考場
Qualified Site of The Machinery and Equipment of Skills Certification on skill category of Turning –CNC Turning Class B

精密量測實驗室
Precision Metrology Laboratory

專業特色教室 Professional Classrooms

⊕ 電機工程系 Department of Electrical Engineering

半導體封裝實驗室
Semi-Conductor Laboratory

電腦硬體實驗室
Computer Hardware Laboratory

勞動部室配乙丙級認證考場
Qualified Site of The Machinery and Equipment of Skills Certification on skill category of Commercial wiring Class C & B

電腦硬體裝修乙、丙級術科檢定試場
Qualified Site of The Machinery and Equipment of Skills Certification on skill category of Computer Maintenance Class C & B

充電樁實習教室
Charging station practice classroom

觀光餐旅暨管理學院 College of Tourism, Hospitality and Management

專業特色教室 Professional Classrooms

⊕ 行銷與流通管理系 Department of Marketing and Logistics

勞動部賈桃樂網紅直播專業教室
JobTaole Live Stream Classroom

專業多媒體實作訓練
Professional Multimedia Practical Training

陣容堅強專任教師團隊
Strong Team of outstanding teachers

JIT物流運籌建置模擬教室
JIT Logistic Simulation Classroom

出貨作業拉式管理模擬教室
Shipping Operation Pull System Management Simulation Classroom

⊕ 企業管理系 Department of Business Administration

FB03-微型創業教室
FB03-Micro Entrepreneurship Classroom

FB03-微型創業教室
FB03-Micro Entrepreneurship Classroom

創意直播網紅體驗教室
Creative Live Stream Experience Classroom

專業特色教室 Professional Classrooms

航空暨運輸服務管理系
Department of Airline and Transport Service Management

機艙實境教室
Aircraft Simulation Lab

模擬飛行教室 Flight Simulation Lab

地勤實境教室
Ground Service Simulation Lab

觀光與休閒事業管理系
Department of Tourism and Leisure Management

體適能中心
Fitness Center

V-BAR Beverage Preparation Classroom

實習旅行社
Internship Travel Agency

專業特色教室 Professional Classrooms

⊕ 餐飲管理系 Department of Food and Beverage Management

中式米食教室
Chinese Style Rice Food Classroom V105

西餐烹調教室
Western Culinary Classroom V101

廚藝複合多功能教室
Culinary Multi-Functional Classroom V203

智慧餐旅創新中心
FB02 - Smart Hospitality Innovation Center

酒類釀造暨巧克力工藝實作教室
FB05 - Wine Brewing & Chocolate Art Practical Classroom

V吧-溫馨咖啡專業吧檯
FB01- Coffee Bar

萬能科技大學 114 學年度國際專修部

重要日程表

2025-2026 International Foundation Program Admission Timetable

項次	項　　目 **Schedule of Events**	日期 Dates	
		申請季入學 **Fall Semester Enrollment**	申請春季入學 **Spring Semester Enrollment**
1	報名申請截止日 Application Deadline	April 21st ~ May 29th , 2025	September 22nd~October 28th, 2025
	書面資料審查 Application Review by VNU	June 2nd ~June 3rd, 2025	October 29th ~ November 3rd, 2025
	公告面試名單 Announcement of interview list	June 2nd , 2025	October 31st, 2025
2	面試 On-site interviews	June 4 th ~ June 8th, 2025	November 4th ~ November 7h, 2025
3	公告錄取名單 Announcement of admission results	June 19 th , 2025	November 14th , 2025
4	寄發錄取通知 Sending admission notice to applicants	July 10th , 2025	November 21st , 2025
5	註冊入學(開學日) Registration	September, 2025	February, 2026
6	註冊報到截止日 Enrollent Deadline	Within 6 weeks of the first semester	Within 6 weeks of the first semester

諮詢電話 Contact Information

語言別	單位	聯絡電話
華語、越南語 Mandarin、Vietnamese	國際暨兩岸事務處 International and Cross-Strait Affairs	+886-3-4515811 Ext 29003 E-MAIL：fanyiju@mail.vnu.edu.tw
華語、英語 Mandarin、English	教務處國際交流組 Division of International Exchange, Offic of Academic Affairs	+886-3-4515811 Ext 21401 E-MAIL：koli1230@mail.vnu.edu.tw

114 學年度國際專修部

申請流程 Application Procedure For International Foundation Program

2025 Fall & 2026 Spring Semester

自即日起
簡章下載
Download brochure

招生網址 Admission Website: https://www.oia.vnu.edu.tw/5106

確認資格
Confirm qualification

請詳閱簡章，確認申請資格

Please read the brochure and confirm your qualification

準備文件
Prepare required documents

詳見簡章第 4 頁

Please see page 4 for required documents

提出申請
Submit documents

請確認您欲申請入學班別，依各班別申請期限請於報名截止日完成報名繳件。Check the deadline for the semester for which you intend to apply.

- 秋季班 Fall Semester : May 29th ,2025
- 春季班 Spring Semester : October 28th , 2025

審核
Review of applications
現場面試
On-site interview

申請入學費用 Application fee：無 None

**必要時得通知申請人補件。Applicants will be notified sending further documents if necessary.

現場面試，面試時間地點將公告於招生專區，並以 Email 通知 Interview will be conducted in on-site interviews. The time and place of interview will be announced on Admission Website and email to the applicants.

錄取通知
Admission Notification

錄取通知將以電子郵件或書面通知寄交申請生通訊地址 Admission Notification will be sent by Email or Express mail to the applicant's Mailing Address:

- 秋季班 Fall Semester : July 10th , 2025
- 春季班 Spring Semester : November 21st , 2025

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萬能科技大學 114 學年度國際專修部招生簡章

International Foundation Program 2025 Fall & 2026 Spring Semester

壹、 招生系別資訊 Program Information

一、 招生系別及名額 Academic Programs and Admission Quota

學院 College	系組名稱 Department	學士班招生名額 Bachelor Degree Program Admission Quota			
		身分別 Status	國籍 Nationality	授課語言 Language of Instruction	招生名額 Quota
航空暨工程學院 College of Aviatio and Engineering	精密機械與工業工程系 Mechanical and Industrial Engineering	外國學生 International Students	越南 Vietnam 印尼 Indonesia 泰國 Thailand	中文 Chinese	150
	資訊工程系 Computer Science and Information Engineering				
觀光餐旅暨管理學院 College of Tourism, Hospitality and Management	觀光與休閒事業管理系 Tourism and Leisure Management				
	行銷與流通管理系 Marketing and Logistics Management				

二、 修業年限及課程說明 Program Duration and Curriculum：

學年 Academic year	課程 Courses	修業規定 Program requirements
第 1 年 The 1st Year	第一學年華語先修課程配合大學學制，分為上、下學期各十八週課程。學期間每週課時至少二十小時，全學年共七百二十小時以上。At least 20 hours per week, 720 hours a year of Chinese Learning Programs	修業期間須通過華語文能力測驗(TOCFL) A2 基礎級 Required to achieve TOCFL A2 level，未通過者由學校通退學，學生須依規定離境。 通過測驗 A2 程度以上後，即可進入本校學士班課程 。 By the end of 2nd semester, students must pass TOCFL A2 to enrolling in the Bachelor program. Students who failed to pass TOCFL A2 are not allowed to continue studying, will be withdrawn from school and asked to leave Taiwan
第 2 年至第 5 年 The 2nd to 5th Year	學士班課程 Undergraduate courses: ● 精密機械與工業工程系 Mechanical and Industrial Engineering ● 資訊工程系 Computer Science and Information Engineering ● 觀光與休閒事業管理系 Tourism and Leisure Management ● 行銷與流通管理系 Marketing and Logistics Management	第 2 年修業期間應通過華語文能力測驗(TOCFL) B1 進階級。By the end of the freshman year, students must pass B1 of the Test of Chinese as a Foreign Language (TOCFL)。

說明 Note:

1. 第一年課程結束未達上述標準者，將由學校通報退學，學生須依規定離境。By the end of 2nd semester in the first year, students must pass TOCFL A2 to enrolling in the Bachelor program. Students who failed to pass TOCFL A2 are not allowed to continue studying, will be withdrawn from school and must leave Taiwan as required.
2. 華語先修期間不得轉系或轉學。During the Chinese Learning Programs, stuednts ar not allowed to transfer to other departments or schools.
3. 正式修讀學士班課程一年並通過華語文能力 B1 後，方得於本校製造業、營造業、服務業、電子商務業等相關系所申請轉系或轉學(限製造業、營造業、農業及長期照顧、服務業及電子商務業等相關系所)。After one year of formal study in the Bachelor program and pass TOCFL B1, students may apply for transfering to other departments related to manufacturing, construction, Service industry and e-commerce industry within VNU or other schools (limited to the dept. of Manufacture, Construction, Agriculture, or Long-term Care, Service industry and e-commerce industry).

貳、 報名申請資格 Qualifications

一、 國籍 Nationality:

具外國國籍且未曾具有中華民國國籍，於申請時並不具僑生資格者，得依本簡章規定申請入學（不含港澳生）。

International students who are neither citizens of the Republic of China (R.O.C.),

nor Overseas Chinese Students may apply for admission according to the regulations of this brochure. These regulations are not applicable for those who are citizens of Hong Kong or Macao.

申請資格依據教育部『外國學生來臺就學辦法』之相關規定。若有修改，以教育部公告為主。 The application qualifications are in accordance with the regulations of the Ministry of Education's "Regulations for Foreign Students Studying in Taiwan". If there is any modification, the announcement of the Ministry of Education shall prevail.

二、 學歷 Educational Background:

1. 申請國際專修部之外國學生須符合自教育部採認之高中、大學或獨立學院畢業。
   International students who have graduated from a high school, college or university recognized by the Ministry of Education R.O.C. (Taiwan), can apply for admission.
2. 英制高中中學四年或五年學歷申請入學者，於原課程畢業學分外增修 16 學分。
   Applicant who graduated from Form 4 or Form 5 System (High school of British system of 4 or 5years), need to take extra 16 credits.

三、 語文能力要求 Language Capability Requirements:

1. 國際專修部學生入第 1 年需先接受 720 小時之華語先修課程訓練，於通過測驗 A2 程度以上後，即可進入本校學士班課程。
   Students of the International Foundation Program are required to undergo 720 hours of Chinese Learning in the first year of admission. They may then proceed to the 4-year degree program after achieving TOCFL A2 level.
2. 於學習期間未能通過當年度華語測驗門檻者，須依規定辦理退學及相關出境事宜。
   Those who fail to achieve the required level of Chinese Proficiency Tests (TOCFL) should withdraw the VNU student status and comply with the Immigration Regulations to return to home country.

參、 申請費用 Application Fee & payment

申請入學報名費用為 NT$1,000，錄取學生將收取報名申請費用，於入學報到時繳交。Admitted students are required to pay the application fee NTD$1000, which must be paid at the time of registration.

肆、 報名申請方式 How to Apply：

網路報名 Online application

一、 報名期限 Application deadline**:**

1. 秋季班 Fall Semester: 自 2025 年 4 月 21 日(星期一) 09:00 起至 2025 年 5 月 29 日(星期四)16:00 止。The online application for will be opened from 09:00 April 21st , 2025 to 16:00 May 29th , 2025.

2. 春季班 Spring Semester: 自 2025 年 9 月 22 日(星期一) 09:00 起至 2025 年 10 月 28 日(星期二)16:00 止。The online application will be

	opened from 09:00 September 22nd , 2025 to 16:00 October 28th, 2025.
二、 報名網址 Apply on line : https://saip.vnu.edu.tw/admission/	

伍、 報名申請繳交資料 **Required Documents**

一、 應繳資料

(一) 資料檢查表 Check List for Application Materials（附件一 Appendix I）。

(二) 入學申請表一份(附貼二寸半身照片)Application Form（附件二 Appendix II）。

(三) 自傳暨留學計畫書 Autobiography & Study Plan（附件三 Appendix III）。

(四) 學歷證明文件及成績單：Graduation Certificates & Transcripts

1. 高中(含)以上畢業學歷畢業證書或同等學力證明文件及歷年成績單一份(中、英文以外之語文，應附經公證之中文或英文譯本)。
   Certificates and transcripts of the high school (or above) or equivalent qualifications to the academic degree system of Taiwan. (A notarized copy of a Chinese or English translation is required if the original Graduation Certificates & Transcripts are in a language other than Chinese or English.).
2. **本校對於申請者所繳交之學歷證明文件認定有疑義時，得要求補繳經駐外使館處驗證之證明文件**。
   If the university has any doubts about the academic qualification documents, university may request applicants to submit the documents verified by the foreign representative office of the R.O.C..
3. 持大陸地區學歷者:應依大陸地區學歷採認辦法規定辦理。
   Academic credentials from Mainland China: The Regulations Governing the Accreditation of Schools in Mainland China shall apply.
4. 持香港或澳門學歷者：應依香港澳門學歷檢覈及採認辦法規定辦理。
   Academic credentials from Hong Kong or Macao: Academic Credential Verification and Accreditation Methods adopted in Hong Kong and Macao shall apply.
5. 持其他地區學歷者: 應依據教育部「報考大學同等學力認定標準」、「大學辦理國外學歷採認辦法」等規定辦理。
   Academic credentials earned at schools excluding Hong Kong, Macao and Mainland shall be subject to the Regulations Regarding the Assessment and Recognition of Foreign Academic Credentials for Institutions of Higher Education.

(五) 應屆畢業生，未能於報名時檢附學歷(力)資格證明者，得以在學證明(由就讀高中學校出具中文或英文版之在學證明)准予先行報名，經錄取報到時須繳交學歷(力)資格證明。
Graduating students are not required to hand in their diploma during the application process. However, if admitted, diplomas must be submitted at the time of registration; otherwise, student's admissions offer will be revoked.

(六) 財力證明 Financial Statement: 當地正式立案之銀行機構所開立最近 3 個月內財力證明(至少約新台幣 10 萬元或美金 3,000 元以上的金額)。A financial statement

within the last 3 months issued by a formally registered local bank of the home country proving sufficient support for the student's study in Taiwan with a minimum of balance TWD 100,000 or USD 3,000.

(七) 外國學生切結書 Declaration for International Students (附件四 Appendix IV)。

(八) 外國學生申請人在臺就學檢核表及切結書 Checklist and Declaration for International Applicants undertaking Studies in Taiwan (附件五 Appendix V)

(九) 文件驗證切結書 Affidavit of admissions documents to be verified (附件六 Appendix VI)

(十) 護照 A copy of passport

(十一) 身份證影本 A copy of ID

二、 其他申請注意事項 **Other Important Notices for Application**

(一) 申請人不曾以僑生身份在中華民國就讀。
Applicant has never studied in the ROC as an Overseas Chinese student.

(二) 外國學生申請來臺就學，以一次為限。
International students applying for schools in Taiwan shall be limited to one application only.

(三) 申請以一系為限，申請人應注意申請資格。
Applicants can apply for only one department and should make sure that they are qualified by checking all criteria provided by the department.

(四) 外國學生在我國就讀外國僑民學校或我國高級中等學校附設之雙語部（班）畢業者，得持該等學校畢業證書及歷年成績證明文件。
International students who have graduated from private high schools, lower grade schools for international residents in Taiwan, bilingual programs affiliated with senior high schools, or from a foreign curriculum department and classes at private senior high schools or below must submit credentials and transcripts for each academic semester to apply for admission.

(五) 依教育部規定，外國學生凡曾遭國內大專院校以操行、學業成績不及格或因犯刑事案件經判刑確定致遭退學者，不得再經由本管道申請入學。違反此規定並經查證屬實者，撤銷其所獲准入學資格。
International students who have been forced to withdraw from any educational institution in Taiwan are not allowed to apply for admission. Should any applicant be determined to have withdrawn from any educational institute in Taiwan, the applicant's student status will be revoked immediately.

(六) 為避免權益受損，入學申請表所填寫之資料應清楚無誤，否則因此無法通知而延誤時間或其他相關聯絡事項，其後果由學生自行負責。
All the submitted application information should be clear and without mistakes. Applicants should be held fully responsible for any consequences arising from errors in application materials.

(七) 學生須自行檢查各項資料是否齊全，如有資料不齊全或因平信寄遞發生遺失而無法完成報名及延誤等情事，考生應自行負責。
Applicants should check all the required documents fully submitted to Vanung University. If any of the above documents are incomplete or delayed by postal delivery, causing the application to be incomplete, the applicants should be fully responsible for the consequences.

(八) 報名所填之各項資料及繳交證明文件，若與事實不符者，則取消其錄取及入學資格；入學後始被發現者，則依本校學則開除其學籍，亦不發給任何學歷證明；如將來在本校畢業後始發現者，除勒令繳銷其學位證書外，並公告取消其畢業資格。

All the submitted application documents should be accurate and valid. If any of the above documents are found to be false, the applicants should be expelled and their diploma revoked if graduated.

(九) 凡報名本招生者即表示同意授權本校依個人資料保護法規定，取得並保管考生個人資料，在辦理招生事務之目的下，進行處理及利用。本校將善盡善良保管人之義務與責任，妥善保管考生個人資料，僅提供招生相關工作目的使用。放榜時錄取生之個人姓名將會以全名顯示於榜單上，且錄取生資料將移轉至學籍管理單位使用。

Applicants, in accordance with the Personal Data Protection Law, will allow VNU to use their personal information for application and enrollment at VNU. VNU will keep applicants' personal information for the use of enrollment evaluation only. By submitting the application forms, applicants grant the school use of their personal information in aspects related to enrollment. Applicants' full names will be shown on the list of successful candidates. Their personal information will then be transferred to Registration.

(十) 招生糾紛申訴案件由主辦試務單位指派專人受理，必要時得組成專案小組，並視申訴事件之性質，邀請法律顧問一同參與，負責協助處理考生所提之各項申訴案件。

Appeal regarding recruitment dispute will be handled by the agent appointed by the host examination affairs office. A task force could be designated if it is necessary. Legal consultants would be invited to facilitate the process of appeal from the examinees.

(十一) 依教育部規定，外國學生來臺就學後，其於就學期間許可在臺初設戶籍登記、戶籍遷入登記、歸化或回復中華民國國籍者，喪失外國學生身分，應予退學。

International students will lose their international student status and shall be expelled from VNU if they obtain Taiwan residency or Republic of China citizenship status during their course of study.

(十二) 本簡章未規定事宜，悉依教育部外國學生來臺就學辦法、本校外國學生入學招生規定、教務章則及招生委員會決議辦理。

Any details not mentioned or regulated in this prospect must conform to the laws or policy of the Ministry of Education, Vanung University Admission Committee, and Vanung University Academic Affairs Division.

(十三) 為協助儘速融入本校生活，經本升學管道入學本校之學生一律安排學校宿舍住宿，並提供首次抵臺將提供接機服務。

In order to facilitate the accommodation to campus life, internation students will be arranged to live on campus according to Dormitory Managementpolicy, and will be provided with an airport pick-up service at the first time arrival in Taiwan.

(十四) 入學許可並不保證簽證取得，簽證須由我國駐外館處核給。

Acceptance letters or admissions notices do not guarantee visa issuance. Visas are

approved by the Ministry of Foreign Affairs.

陸、 甄選方式及錄取標準 Scores Calculation

評分項目 Rating Items	配分比率 Ratio		滿分 Scores	同分參酌比序 Order for comparison of the same scores
書面資料 Application Documents	高中 3 年平均學業成績 A proof of high school transcript	20%	**50 分**	2
	自傳及留學計畫書 Autobiography & Study Plan	20%		
	其他有利文件(如英語語文證明、證照、獎狀等) Other favorable documents (such as English language certificates, certificates, certificates of merit, etc.)	10%		
面試 Interview	配合本校排定日期進行面試，面試時間地點將以 Email 通知 Applicants who passed the qualification assessment will be contacted in on-site interviews. The time and place of interview will be announced by Email.	50%	**50 分**	1
總成績 Total Score	書面審查成績 +面試成績 Document review rating & interview rating	100%	**100 分**	
備註 Notice	依報名科系分梯辦理現場面試，面試時間地點將公告於招生專區並以 Email 通知 On-site interviews will be conducted according to the applicants' majors and departments. The time and place of interview will be announced on the admission website and Email to the applicants.			

柒、 錄取原則 Admission

一、 經本校招生委員會決定最低錄取標準後，依總成績高低錄取。
The Admission list is announced by the Admission committee of Vanung University.

二、 本校招生委員會決定最低錄取標準後，依招生名額錄取正取生，並得列備取生；若成績未達最低錄取標準時，得不足額錄取。總成績若未達最低錄取標準者，雖有缺額亦不予錄取。正取生報到後，遇缺額得於招生簡章規定期限前，以備取生遞補至原核定招生名額總數為止。
After the admissions committee decides the minimum admission standards, the students who are currently enrolled will be admitted according to the admission quota, and they may be listed as alternate students; if the grades do not meet the minimum admission standards, they will be admitted under the quota. If the total score does not meet the minimum admission criteria, the admission will not be accepted even if there is a vacancy. After the registration of the positive students, in case of vacancies, they can be filled up to the original approved total number of

students before the deadline stipulated in the admissions brochure.

捌、 放榜 Admission List Announcement

錄取名單於本校教務處**境外生招生**專區(網址: https://www.oia.vnu.edu.tw/)公告，公告時間為:秋季班於2025年6月19日(星期四)、春季班2025年11月14日(星期五); 並寄發入學許可予錄取生。

Results will be released at website: https://www.oia.vnu.edu.tw/ on June 19th, 2025(Fall Semestter); November 14th,2025(Spring Semester). Admitted students notification will be sent by express mail or Email.

玖、 報到 **Registration**

一、 國際專修部錄取生應依入學通知書之規定辦理報到註冊手續，並繳驗護照、畢業證書及成績單正本(中、英文以外之語文，應附經公證之中文或英文譯本)，始得註冊入學。逾期未報到註冊者，取消入學資格。

Vanung will send admission notice to applicants by email or post after the admission results announced. Students of International Foundation Program should register in accordance with the provisions of the admission notice and submit their passports, original copy of graduation certificates and transcripts (notarized copy of a Chinese or English translation is required if the original graduation certificates and transcripts are in a language other than Chinese or English.) before they are allowed to register. Students who fail to report for registration after the deadline will be disqualified from admission.

二、 經錄取之學生應依學校規定繳交各項證件，始准註冊入學，其所繳證明文件如有偽造、假借、塗改等情事，一經查明即予以退學，亦不發給任何學歷證明，如將來在本校畢業後始發現者，除追繳其學位證書外，並公告取銷其畢業資格。

Admission shall be revoked and/or the student shall be dismissed from VNU if any defect is found in the applicant’s qualifications for application or in the authenticity of the documents submitted. Those who have graduated shall have their diploma revoked.

壹拾、 申訴辦法 **Regulations for an Appeal**

一、 申請者對於審核結果認為有損其權益情形時， 申請者對於審核結果認為有損其權益情形時，可於公告錄取名單日起公告錄取名單日起 7 日內，填寫申訴表並 寄發電郵向本校招生委員會提出申訴。

Applicants may file an appeal with the Vanung University Admission Committee by filling out an appeal form and sending it to koli1230@mail.vnu.edu.tw within 7 days from the date of the announcement of the admission result if they find that the results are detrimental to their rights.

二、 申訴案件以申請者本人為當事人，不受理其他人申訴。

There will be no acceptance of anyone other than the applicant, who is the subject of the complaint.

三、 申請者訴案如有下列情形不予受理：

Appeal cases that meet the following condition will not be accepted:

1、 招生有關法令或簡章已明確規範者。
Items specifically regulated in the student recruitment regulations or admission brochure.

2、 逾申訴期限。 Exceed the deadline for appeal.

四、 申訴以一次為限，處理結果由本校招生委員會於收到申訴案件日起一個月內函覆申訴人。
Appeal can only be filed once. The result will reach the applicant in writing by the Vanung University Admission Committee within one month.

壹拾壹、 學費收費標準 **Tuition and Other Fees**

所有費用以新臺幣(NTD)為準，美金僅為概算(1 美金≒32 新臺幣)。The estimated Fees listed below are for reference only. (Exchange Rate: USD1≒NTD32)

一、 **國際專修部第一年華語先修班學雜費及其他費用** Tuitions & Other Fees for the first year of 「1+4 INTERNATIONAL FOUNDATION PROGRAM」in Chinese Preparatory Program

課程 Program	收費明細 Payment Detail	Academic Year 第一年 First Year 第一學期 1st Semester	Academic Year 第一年 First Year 第二學期 2nd Semester	備註 Note
華語先修課程 Chinese Preparatory Program	學雜費 Tuition	NTD$15,000	NTD$15,000	
	學生團體保險 Student Group Insurance Fee	NTD$1,020	NTD$1,020	註 1 (Note 1)
	傷病醫療保險費 International Student Health Insurance	NTD$3,000	-	註 2 (Note 2)
	全民健保費 National Health Insurance		NTD$4,956	註 3 (Note 3)
	居留證 ARC (Taiwan Resident Certificate	NTD$1,000		註 4 (Note 4)
	國際學生居留&新生入學體檢費 Health Examination for Residence **(由健檢醫院收款 Fees will be collected by hospital)**	NTD$2,300		註 5 (Note 5)
	總金額 Amount of Tuitions & Other Fees	NTD$22,320	NTD$20,976	
備註 Note	1. 學生團體保險屬於意外保險，依當學期承保保險公司規定收費。Student Group Insurance Fee is compulsory for All students. The payment of this insurance fee is regarded as part of the enrollment process for each semester. The Insurance fee will by charge by the insurance company. 2. 新生第一學期須辦理傷病醫療保險費；若未符合全民健保投保資格，第二學期須續保 Mandatory for new students. Students who did not meet the requirements for the National Health Insurance are required to purchase this insurance continuously. 3. 外國學生入境起六個月內出境日 30 日以內，依規定投保全民健康保險，健保費每學期併入學費由學校代收轉付健保局。Six months after registration, students are required to have National Health Insurance. 4. 每年需辦理居留證延期。For international students, the Taiwan Resident Certificate (ARC) serves as their ID card which can prove their resident status in Taiwan. The Taiwan Resident Certificate (ARC) mist be renewed once a year. 5. 依規定在臺居留滿 4 個月以上依規定必須辦理健康檢查 According to regulations, international students have lived in Taiwan for more than 4 months must go through a health examination.			

二、 第二年至第五年進入學士班學雜費及代辦費用 Tuitions & Collection and Payment on Behalf of Another Party for the 2nd to 5th year of 「1+4 INTERNATIONAL FOUNDATION PROGRAM」in degree Program

科系 Department	● 精密機械與工業工程系 Mechanical and Industrial Engineering ● 資訊工程系 Computer Science and Information Engineering					
收費項目	第二年 2nd Year		第三年 3rd Year		第四~五年 4th ~5th Year	
	第一學期 1st Semester	第二學期 2ndSemester	第一學期 1st Semester	第二學期 2nd Semester	第一學期 1st Semester	第二學期 2nd Semester
	金額(元) Amount (NTD)					
學雜費 Tuition	53,390	53,390	53,390	53,390	53,390	53,390
學費減免 Reimbursement of tuition *註 1 (Note 1)	-26,695	-16,017	-16,017	-16,017	-16,017	-16,017
學雜費總計 Amount of Tuitions	26,695	37,373	37,373	37,373	37,373	37,373
電腦及網路通訊使用費 Computer and network facilities Fee	895	895	895	895	895	895
學生團體保險 Student Group Insurance Fee *註 2 (Note 2)	330	330	330	330	330	330
全民健保費 National Health Insurance	4,956	4,956	4,956	4,956	4,956	4,956
總金額 Amount of Tuitions & Other Fees	32,876	43,554	43,554	43,554	43,554	43,554
居留證 ARC *註 3 (Note 3)	1,000/每年 per year		1,000/每年 per year		1,000/每年 per year	
備註 Note	1. 國際專修部學生就讀學士班期間，每學期需依據「萬能學校財團法人萬能科技大學敦品勵學外國學生獎助學金辦法」提出學雜費獎助減免申請。Students passed TOCFL A2 and enroll in the Bachelor program msut apply for reimbursement of tuition each semester, the qualifications and rewards is accordint to “Vanung University Regulations of Encouragement Scholarship for International Students”. 2. 學生團體保險屬於意外保險，依當學期承保保險公司規定收費。Student Group Insurance Fee is compulsory for All students. The payment of this insurance fee is regarded as part of the enrollment process for each semester. The Insurance fee will by charge by the insurance company. 3. 每年需辦理居留證延期。For international students, the Taiwan Resident Certificate (ARC) serves as their ID card which can prove their resident status in Taiwan. The Taiwan Resident Certificate (ARC) mist be renewed once a year.					

科系 Department	● 觀光與休閒事業管理系 Tourism and Leisure Management ● 行銷與流通管理系 Marketing and Logistics Management					
收費項目	第二年 2nd Year		第三年 3rd Year		第四~五年 4th ~5th Year	
	第一學期 1st Semester	第二學期 2ndSemester	第一學期 1st Semester	第二學期 2nd Semester	第一學期 1st Semester	第二學期 2nd Semester
	金額(元) Amount (NTD)					
學雜費 Tuition	46,432	46,432	46,432	46,432	46,432	46,432
學費減免 Reimbursement of tuition *註 1 (Note 1)	-23,216	-13,930	-13,930	-13,930	-13,930	-13,930
學雜費總計 Amount of Tuitions	23,216	32,502	32,502	32,502	32,502	32,502
電腦及網路通訊使用費 Computer and network facilities Fee	895	895	895	895	895	895
學生團體保險 Student Group Insurance Fee *註 2 (Note 2)	330	330	330	330	330	330
全民健保費 National Health Insurance	4,956	4,956	4,956	4,956	4,956	4,956
總金額 Amount of Tuitions & Other Fees	29,397	38,683	38,683	38,683	38,683	38,683
居留證 ARC *註 3 (Note 3)	1,000/每年 per year		1,000/每年 per year		1,000/每年 per year	
備註 Note	1. 國際專修部學生就讀學士班期間，每學期需依據「萬能學校財團法人萬能科技大學敦品勵學外國學生獎助學金辦法」提出學雜費獎助減免申請。Students passed TOCFL A2 and enroll in the Bachelor program msut apply for reimbursement of tuition each semester, the qualifications and rewards is accordint to “Vanung University Regulations of Encouragement Scholarship for International Students”. 2. 學生團體保險屬於意外保險，依當學期承保保險公司規定收費。Student Group Insurance Fee is compulsory for All students. The payment of this insurance fee is regarded as part of the enrollment process for each semester. The Insurance fee will by charge by the insurance company. 3. 每年需辦理居留證延期。For international students, the Taiwan Resident Certificate (ARC) serves as their ID card which can prove their resident status in Taiwan. The Taiwan Resident Certificate (ARC) mist be renewed once a year.					

三、 宿舍費 On Campus Accommodation Fee

國際專修部學生在學期間應依規定應入住本校指定之學生宿舍；宿舍費用依房間類型，費用不一。Students of the International Foundation Program are required to stay in the campus dormitories during the study.

<table>
<tr><th>宿舍類型 Type of Dormitory
費用項目 Payment Item</th><th>收費期間 payment period</th><th>仁愛樓
六人房
6 bed Room</th><th>信義樓
四人房
4 beds Suite</th><th>萬能學苑
雙人房
Double Suite</th></tr>
<tr><td>宿舍費
Dormitory Fee
(The fee is for six month include summer or winter vacation)</td><td>Each Semster</td><td>NTD$10,000</td><td>NTD$16,500</td><td>NTD$19,000</td></tr>
<tr><td>宿舍保證金 Accommodation Deposit</td><td>Each academic year</td><td>NTD$3,000</td><td>NTD$3,000</td><td>NTD$3,000</td></tr>
<tr><td>水電費
Water & Electricity</td><td></td><td>-</td><td>依實際需求於房間儲值卡扣款
The electricity (AC and room electricity) fee owill be charged by prepaid card.</td><td rowspan="2">水電依使用度數收費 The actual cost depends on the energy (kilowatt-hour)and water consumption. , Calaulated for each room and share with roommates. The fee will be charged every two months.</td></tr>
<tr><td>冷氣費
Air-conditioing</td><td></td><td colspan="2">依實際需求於房間儲值卡扣款
The electricity (AC and room electricity) fee owill be charged by prepaid card, calaulated for each room and share with roommates</td></tr>
</table>

備註 Note

1. 國際專修部學生，在學期間應依規定入住本校學生宿舍，學校依實際宿舍狀況安排 The International Foundation Program Students are required to stay in the on campus dormitories during the term of study. University will arrange accommodation according to the current situation of the dormitory.
2. 住宿費用水電費依宿舍類型收費 Water, electricity, and Air-conditioing fees will be charaged according to the type of dormitory.
3. 住宿生每人每學年須繳交住宿保證金新臺幣 3,000 元，做為保障住宿之床位。進住宿舍後，對所分配使用之公物負有 保管責任,對寢室室內及公共區域及環境負有維護整潔之義務。退宿時，住宿 保證金扣繳項目依各宿舍規定辦理，且應配合學生宿舍管理中心公告之日程完成。Each boarding student must pay a security deposit of NT$3,000 per academic year. The boarding students are responsible for the custody and proper use of the assigned public property. They are also responsible for maintaining the cleanliness of dorm room, public area,and surrounding environment. The security deposit shall be handled in accordancewith the dorm regulations at the time of check-out. Boarding students must check out the dormitory properly and orderly in accordance with rules and schedule to have secureity deposite back.

四、 其他費用 **Other Fees**

新生入學時應繳之其他費用 Other fees for the first semester

項目 Item	費用 Fees	**說明** Description
申請入學報名費用 Application Fee	1,000	錄取學生將收取報名申請費用，於入學報到時繳交。Admitted students are required to pay the application fee which must be paid at the time of registration.
首次入境接機費 Airport Pick-up Service Fee for the First entry	600	為了協助國際學生順利抵達萬能科技大學，本校提供新生首次入境桃園國際機場接機的服務。To assist international students arriving campus safely, Vanung University will provide pick-up service for new students on the arrival date of each semester in Taoyuan（Taipei） International Airport at the first entry date.
合計 Total	1,600	

五、 退費標準與辦理時程 School Fee Refund Policy

1. 本校學位生休、退及雜費基準依據教育部法規辦理

   The Refunding Guidelines were established in accordance with the Ministry of Education "Charging Guidelines of Tuition Fees for Colleges or Higher" and "Charging Guidelines of Fees for College or Higher" to handle the refunding of students who leave the University during the term due to suspension or withdrawal.

2. 休、退學時，學校應依附表一規定比例，辦理退費。

   Tuition fees (basic tuition and incidental fees, credit fees) are refunded on aproportional basis for students applying for suspension or discontinuation inaccordance with the following regulations:

學生休、退時間 Student Suspension and Withdrawal Period	學費、雜費退費比例 Refund Ratio of Tuitions and Fees
註冊日(含)前申請休退學者 For students applying for suspension or withdrawal before the enrollment date (including that date)	免繳費，已收費者，全額退費 No fees will be charged. All collected fees will be refunded in full.
註冊日之次日起至上課(開學)日之前一日申請休、退學者 For students applying for suspension or withdrawl between the day after enrollment date and the day before start of class (semester)	學費退還三分之二，雜費全部退還 2/3 of tuition fees will be refunded, and all of incidental fees will be refunded.
上課 (開學)日(含)之後 而未逾學期三分之一申請休、退學者 For students applying for suspension or withdrawl after the start of class but before 1/3 of the semester has passed	學費、雜費退還三分之二 2/3 of tuition fees and incidental fees will be refunded.
上課(開學)日(含) 之後逾學期三分之一，而未逾學期三分之二申請休、退學者 For students applying for suspension or withdrawl after more than 1/3 of the semester but less than 2/3 of the semester after the class start date	學費、雜費退還三分之一 1/3 of their tuition and incidental fees will be refunded.
上課(開學)日(含) 之後逾學期三分之二申請休、退學者 For students applying for suspension or withdrawl after the start of semester when 2/3 of the semester has passed	所繳學費、雜費，不予退還 No tuition and incidental fees or basic tuition, incidental fees shall be refunded.

一、表列註冊日、上課(開學)日及學期之計算等，依各校正式公告之行事曆認定之；學校未明定註冊日者，以註冊繳費截止日為註冊日。

The enrollment date, start of semester, as well how the semester is calculated are to be based on the official university calendar.

二、休、退學之學生應於本校規定期限（三天以工作天計）內完成離校手續；其有因可歸責學生之因素而延宕相關程序者，以實際離校（簽准）日為計算基準日。

A student applying for suspension or discontinuation should complete all required procedures within 3 days (working days) of the application date and deliver the suspension or discontinuation application to the Registration Division; if there is a delay due to factors that can be attributed to the student, the baseline is the date on which the Registration Division received the suspension or discontinuation application with all of the required procedures completed official university calendar.

壹拾貳、 獎助學金辦法 **Scholarships:**

獎學金項目 Scholarship Items	申請資格 Eligibility	獎學金額 Scholarship Amount
華語證照獎助學金 Chinese-Proficient Scholarship	在學期間大二至大四考取華語文能力 B2 級（含）以上者 Studnets who have obtained **TOCFL B2 Level (inclusive) or above** during Sophomore to senior year.	NTD$4,000
	在學期間一年級結束前考取華語文能力 B1 級 Studnets who have obtained **TOCFL B1 Level (inclusive) or above** before the end of the first grade.	NTD$3,500
	華語先修期間考取證照者華語文能力 A2 級（含）以上 Studnets who have obtained **TOCFL A2 Level (inclusive) or above** during the term of Chinese Preparatory Program.	NTD$3,000

附件一**(Appendix I)**、繳交資料檢核表 Check List for Application Materials

萬能科技大學 114 學年度國際專修部申請入學

繳交資料檢核表

Check List for Application Materials

＊應繳交表件(請申請人自行勾選所繳各項證件)：

Applicants must check the Application Materials that you have submitted:

項次 Item	繳交表件 Documentation	份數 Copies	請勾選 Check
1	資料檢查表Check List for Application Materials (Appendix I)	1	
2	入學申請表(需黏貼照片) Application form (Photos must be attached) (Appendix II)	1	
3	自傳暨留學計畫書 Autobiography & Study Plan (Appendix III)	1	
4	最高學歷畢業證書原文影本 One photocopy of the certificate or diploma of the highest degree obtained	1	
5	畢業證書中文或英文譯本 A notarized copy of a Chinese or English translation is required if the original diploma is in a language other than Chinese or English.	1	
6	歷年成績單中文或英文譯本 One photocopy of Academic year-by-year transcript (A notarized copy of a Chinese or English translation is required if the original transcript is in a language other than Chinese or English.)	1	
7	財力證明 financial statement:當地正式立案之銀行機構所開立最近 3 個月內財力證明(至少約新台幣 10 萬元或等值至少美金 3,000 元以上的金額)。A financial statement within the last 3 months issued by a formally registered local bank of the home country proving sufficient support for the student's study in Taiwan with a minimum of balance TWD 100,000 or USD 3,000.	1	
8	外國學生切結書 Declaration for International Students (Appendix IV)	1	
9	外國學生申請人在臺就學檢核表及切結書 Checklist and Declaration for International Applicants undertaking Studies in Taiwan (Appendix V)	1	
10	文件驗證切結書 Affidavit of admissions documents to be verified (Appendix VI)	1	
11	護照或身份證影本 A copy of passport or ID	1	

※上述寄繳之資料請依序排列，並請自行備份留存，本校審核後，不論錄取與否，均留校存查，不予退還。

All documents should be submitted chronologically with your application, and shall remain with the university, which will not be returned regardless of admission status. Please keep your own personal copy for future reference.

附件二**(Appendix II)**、申請表 Application Form

萬能科技大學

114 學年度國際專修部申請入學申請表

Application Form for International Foundation Program

Academic Year 2025~2026

Vanung University

1. 申請人資料：Personal Information

<table>
<tr><td rowspan="2">申請人姓名
Applicant's Name</td><td colspan="3">(中文 Chinese)</td><td colspan="3" rowspan="5">此處貼最近三個月內二吋相片
Attach a recent bust photograph taken in the last 3 months here</td></tr>
<tr><td colspan="3">(英文 English)</td></tr>
<tr><td>護照號碼
Passport No.</td><td colspan="3"></td></tr>
<tr><td>出生日期
Date of Birth</td><td></td><td>性 別
Gender</td><td>☐男 Male ☐女 Female</td></tr>
<tr><td>國 籍
Nationality</td><td></td><td>出生地
Birth Place</td><td></td></tr>
<tr><td>電子郵件 E-mail</td><td colspan="3"></td><td colspan="3"></td></tr>
<tr><td>申請班別
Applied Program</td><td colspan="4">■國際專修部 學士班(1+4) International Foundation Program
(Mandarin Learning with Bachelor Degree Program)</td><td colspan="2">入學時程
Term of Enrollment</td></tr>
<tr><td>申請系所
Applied department</td><td colspan="4">☐精密機械與工業工程系 Mechanical and Industrial Engineering
☐資訊工程系 Computer Science and Information Engineering
☐觀光與休閒事業管理系 Tourism and Leisure Management
☐行銷與流通管理系 Marketing and Logistics Management</td><td colspan="2">□秋季班 September 2025
□春季班 February 2026</td></tr>
<tr><td>通訊地址
Correspondence Address</td><td colspan="6"></td></tr>
<tr><td>電 話
Telephone</td><td colspan="2">( )</td><td>行動電話
Cell phone</td><td colspan="2"></td></tr>
<tr><td rowspan="3">監護人資料
Information of Guardian</td><td rowspan="2">姓 名
Full Name</td><td colspan="2" rowspan="2">(First) (Middle) (Last)</td><td>聯絡電話
Contact No.</td><td></td></tr>
<tr><td>電子郵件信箱
E -mail</td><td></td></tr>
<tr><td>地 址
Home Address</td><td colspan="2"></td><td>與申請人關係
Relationship</td><td></td></tr>
<tr><td>在台聯絡人
(無則免填)
Contact Person in Taiwan
(If any)</td><td colspan="2"></td><td>與申請人關係
Relationship</td><td>電 話
Telephone</td><td></td></tr>
</table>

2. 教育背景 Educational Background

最高學歷 Highest Education	學校名稱 Name of School	學校所在地 City and Country	主修學門 Major	學位 Degree	取得學位日期 Date Degree Granted
其他學歷/專業訓練 Other Education/ Training					

3. 財力支援狀況：在本校求學期間費用來源 Financial Support: What will be your major source of financial support during your studies at VNU?

□ 個人儲蓄 Personal Savings	□ 父母支援 Parents Support
□ 獎助金 Scholarship (Please Specify) _____	□ 其他 Other (Please Specify) _____

4. 中英文語文能力 Chinese and English Language Proficiency

學習中文幾年? How many years have you formally studied Chinese?			
學習中文環境(高中、大學、語文機構)？ Where did you study Chinese (high school, college, language institute)?			
您是否參加過中文語文能力測驗? Have you taken any Chinese proficiency test?	□ 是 Yes □ 否 No	何種測驗 If yes, what is the name of the test?	
		分數 Score	
學習英文幾年 How many years have you formally studied English?			
學習英文環境（高中、大學、語文機構） Where did you learn English? (high school, college, language institute)			
您是否參加過英文語文能力測驗? Have you taken any English proficiency test?	□ 是 Yes □ 否 No	何種測驗 If yes, what is the name of the test?	
		分數 Score	

5. 健康狀況 Health Condition

健康狀況 Health Condition	是否有身心健康問題或特殊醫療需求? Do you have any physical, mental or other conditions that require special medical attention? □是 Yes □否 No (若是，請說明)If yes, please specify: *請務必誠實告知，以便突發狀況時允許學校的專業醫護人員提供適當協助。 Completion and signing of this form give us permission to administer first aid by professional trained first-aiders if required.

6. Declaration 聲明

Declaration 聲明	I certify that all the information I provided in this application is correct and complete, and understand that any misrepresentation will result in the termination of admission. **本人謹此聲明，本人所提供之資料均屬完整與真實，本人了解，如有故意虛報資料或隱瞞重要事實，萬能科技大學具有取消本人入學資格之權利。** **Signature申請人簽署：** **Date申請日期：** **(yy/mm/dd)**

附件三**(Appendix III)**、自傳暨留學計畫書 Autobiography & Study Plan

自傳暨留學計畫書

Autobiography & Study Plan

申請人 日期

Name of Applicant_____ Date_____

申請班別 Program Applied : ■ 國際專修部 學士班(1+4) International Foundation Program (Mandarin Learning with Bachelor Degree Program)

申請科系 Department Applied :

☐**精密機械與工業工程系 Mechanical and Industrial Engineering**

☐**資訊工程系 Computer Science and Information Engineering**

☐**觀光與休閒事業管理系 Tourism and Leisure Management**

☐**行銷與流通管理系 Marketing and Logistics Management**

請以中文或英文撰寫 500 字以內，敘述個人背景、求學動機、求學期間之讀書計畫等，以及完成學業後之規畫。本表若不敷使用請另加 A4 紙張書寫。

Please use following space to write statement of about 500 words in Chinese or English, describing your background, motivation and study plan at VNU, as well as career plan after finishing your study. (Use additional sheets of page 2 if needed)

附件四**(Appendix IV)**、外國學生切結書 Declaration for International Students

外國學生切結書
Declaration for International Students

一、本人申請身份勾選如下，並保證符合貴校「外國學生招生規定」之規定。The applicant's identity status will be indicated below, and will be according to the Regulations Regarding Study and Counseling Assistance for Overseas Chinese Students in Taiwan.

除下列第一項資格外，其餘身分保證於註冊時繳交中華民國入出國及移民署之入出國時間證明備查（**連續居留海外六年以上，每曆年在臺灣地區停留期間不得逾 120 日**，具相關證明文件者除外）。Excluding the first item, the rest must present the Certificate of Entry and Exit Dates issued by the National Immigration Agency of the R.O.C. (**individuals that have lived abroad for more than 6 years can only temporarily reside in Taiwan for no more than 120 days**, but individuals holding the necessary documents are excluded).

☐ 從未具有中華民國國籍，於申請時並不具僑生資格。Never have been a citizen of the R.O.C., and didn't hold an Overseas Student Status durin time of application.

☐ 兼具有中華民國國籍且自始未曾在臺設籍。Also citizen of the R.O.C., and has never applied for household registration in Taiwan

☐ 曾兼具有中華民國國籍，且經內政部許可喪失放棄國籍至今已達 8 年（需提供放棄國籍證明文件）Had once held R.O.C. citizenship, but have forfeited it with the approval of the Ministry of Interior for over 8 years. (must provide necessary documents)

☐ 兼具香港或澳門永久居留資格，且未曾在臺設有戶籍。Also a Permanent Resident of Hong Kong or Macau, and has never applied for household registration in Taiwan

☐ 曾為大陸地區人民且未曾在臺設有戶籍。Had once held citizenship of Mainland China, and has never applied for household registration in Taiwan.

二、本人所提供之學歷證明文件(申請大學部者提出相當中華民國高中畢業之證書)在畢業學校所在國家均為合法有效取得畢業資格，且所持之證件相當於中華民國國內各級合法學校。本人保證於註冊時繳交**學歷證件正本供學校查驗(畢業證書及歷年成績單)**。

The diploma (Applicants of undergraduate programs must provide graduation certificates from high schools) I present is valid and officially issued by an accredited educational institute in my home country or in the foreign state. I also attest that, once this University has accepted me, I should present the original academic credentials to Vanung University.

三、本人未曾在臺以外國學生或僑生身分就學，亦未曾因操行、學業成績不及格或犯刑事案件經判刑確定致遭中華民國國內大專校院退學或喪失學籍。

I hereby certify that I have never studied in a status as an international student or Overseas Chinese Student status in Taiwan, and have never been expelled or dismissed due to behavior issues, poor academic performance or criminal conviction from any academic institute in the R.O.C.

四、上述所陳之任一事項同意授權貴校查證，如有不實或違反中華民國教育部外國學生來臺就學辦法之事項等情事屬實者，本人願依貴校相關規定處理，絕無異議。並同意貴校得於法令規定許可範圍內蒐集、處理、國際傳遞及利用本人個人資料。

I agree to authorize Vanung University to verify any information provided above. I fully understand that the false statement, wrong information and fake documents in the application or violation of the Regulations Regarding Study and Counseling Assistance for Overseas Chinese Students in Taiwan may lead to the expulsion from egulations Regarding Study and Counseling Assistance for Overseas Chinese Students in Taiwan Vanung University and/or deportation from Taiwan. I also agree to authorize Vanung University under a permitted extent to search, handle, undergo international transmission, and use my personal information.

☐本人已詳細閱讀並同意上述說明內容，並確認提供正確詳實的個人資訊。**I have read and accept term and conditions listed above and I confirm my personal details are correct.**

申請人簽名 **Applicant's Signature**_____日期 **Date** _____**(MM) (DD) (YY)**

附件五**(Appendix V)**、外國學生申請人在臺就學檢核表及切結書 Checklist and Declaration for International Applicants Undertaking Studies in Taiwan

外國學生申請人在臺就學檢核表及切結書

Checklist and Declaration for International Applicants Undertaking Studies in Taiwan

外國學生申請人是否曾以僑生身分在臺就學檢核表

Checklist for International Applicants Undertaking Studies in Taiwan as Overseas Chinese Student

依據「外國學生來臺就學辦法」第 2 條規定，外國學生須未曾以僑生身分在臺就學，為確認您的外國學生身分，請確實填寫回答以下問題，謝謝！

Under Article 2 of MOE Regulations Regarding International Students Undertaking Studies in Taiwan, an international student must not have studied in Taiwan as an overseas Chinese student. Please answer the following questions truthfully to verify your international student status. Thank you.

1. 請問您是否曾經來臺就學過？是□　否□ (若填寫否，則無需回答以下問題)

   Have you ever studied in Taiwan before?

   YES　□　　NO □ (skip the following questions if your answer is NO.)

2. 請問您是否曾以僑生身分在臺就學？是□　否□　不確定□

   Have you ever studied in Taiwan as an overseas Chinese student before?

   YES □　　NO □　　UNCERTAIN □

3. 請問您是否曾經海外聯合招生委員會分發？是□　否□　不確定□

   Have you ever received placement permission by the University Entrance Committee for Overseas Chinese Students?

   YES □　　NO □　　UNCERTAIN □

4. 請問您是否曾經各校以自行(單獨)招收僑生管道入學？是□　否□　不確定□

   Have you ever been admitted as an overseas Chinese student through individual recruitment of other institutions?

   YES □　　NO □　　UNCERTAIN □

5. 請問您本學年度是否向海外聯合招生委員會申請來臺就學？是□　否□

   Have you applied to the University Entrance Committee for Overseas Chinese Students for study in Taiwan during the academic year?

   YES □　　NO □　　UNCERTAIN □

填表說明：若您於第 1 題或第 2 題填寫「否」之選項，請填寫下列切結書。

If you answered "NO" to Question 1 or Question 2 please fill in the following Affidavit.

切　　結　　書
DECLARATION

申請人_____(姓名)為具_____國籍之外國學生，申請本年度來臺就讀**萬能科技大學國際專修部 □精密機械與工業工程系□資訊工程系□觀光與休閒事業管理系□行銷與流通管理系**，本人確認未曾以僑生身分在臺就學，倘經僑務主管機關查證具僑生身分，則由錄取學校撤銷原錄取資格，不得異議。

I, _____ (full name), an international student holding the nationality of **(1+4) International Foundation Program (Mandarin Learning with Bachelor Degree Program) in □ Mechanical and Industrial Engineering□ Computer Science and Information Engineering□Tourism and Leisure Management, □ Marketing and Logistics Management** am applying to study at the Vanung University this year. I guarantee that I have never studied in Taiwan as an overseas Chinese student before; in case I'm verified by the Overseas Compatriot Affairs Council to be holding the status of overseas Chinese student, my admission status shall be deprived without objection.

此致 To

萬能科技大學 Vanung University

立切結書人 Applicant's Signature：

護照號碼 Passport No.：

日期 Date (MM/DD/YY)：_____

(本人已確實瞭解本切結書所提之內容)
(I fully understand the content of the declaration.)

說明 Note：依據「僑生回國就學及輔導辦法」，所稱僑生，指海外出生連續居留迄今，或最近連續居留海外六年以上，並取得僑居地永久或長期居留證件回國就學之華裔學生。但就讀大學醫學、牙醫及中醫學系者，其連續居留年限為八年以上。

According to "Regulations Regarding Study and Counseling Assistance for Overseas Chinese Students in Taiwan," the term "overseas Chinese student" refers to a student of Chinese descent who has come to Taiwan to study, who was born and lived overseas until the present time, or who has been living overseas for six or more consecutive years in the immediate past and obtained permanent or long-term residency status overseas. Note that for those applying to study in the departments of medicine, dentistry, or Chinese medicine at Taiwan universities, the minimum required number of consecutive years of overseas residency is eight years.

所稱海外，指大陸地區、香港及澳門以外之國家或地區；連續居留，指華裔學生每曆年在國內停留期間未逾一百二十日。連續居留海外採計期間之起迄年度非屬完整曆年者，以各該年度之採計期間內在國內停留期間未逾一百二十日予以認定。

The term "overseas" refers to locations or countries other than mainland China, Macao, and Hong Kong. The term "consecutive years of residency" is defined as Overseas Chinese Students staying in Taiwan for less than 120 days per calendar year. If the calculated calendar year is not one complete calendar year, the stay in Taiwan should not exceed 120 days within the calculated calendar year period.

附件六(Appendix VI)、文件驗證切結書 Affidavit of admissions documents to verified

文件驗證切結書

Affidavit of admissions documents to verified

學生_____申請貴校國際專修部 □精密機械與工業工程系□資訊工程系□觀光與休閒事業管理系□行銷與流通管理系入學，保證於報到註冊前補交下列文件，以完備入學歷證件：

I, _____, applying for the _(1+4) International Foundation Program (Mandarin Learning with Bachelor Degree Program) in □Mechanical and Industrial Engineering □ Computer Science and Information Engineering□Tourism and Leisure Management, □ Marketing and Logistics Management at Vanung University, hereby promise that I will submit the following verified documents before registration of 2023 Academic year.

2020:

應繳資料（提出申請表時請自行勾選下列繳交項目）：

Please confirm the following items and place a check mark (√) next to those documents to be submitted.

檢核Check	保證繳交文件 Items
□	國外最高學歷證書正本一份 Original copy of the certificate or diploma of the highest degree obtained (A notarized copy of a Chinese or English translation is required if the original certificate or diploma is in a language other than Chinese or English.)
□	國外最高學歷歷年成績單正本一份 Original copy of Academic year-by-year transcript (A notarized copy of a Chinese or English translation is required if the original transcript is in a language other than Chinese or English.)

若在報到時無法提供繳驗學歷證明及成績單正本；本人願放棄錄取資格，絕無異議。(※中英文以外之語文，應附經驗證之中文或英文譯本)

Furthermore, at the time of registration I will present my original diploma and transcript to Vanung University. I understand that if I cannot submit the copies of the verified documents or the original diploma or transcript at the time of registration, my qualification for enrollment will be revoked by Vanung University. (Remark: If the original documents are not in English or Chinese, an English or a Chinese translated version verified by a Taiwan overseas representative office is also required.)

切結人簽章Applicant's Signature：　　日期Date：

附件七(Appendix VII)、複查成績申請表 Grade Review Request Form

萬能科技大學

114 學年度國際專修部申請入學複查成績申請表

International Foundation Program Grade Review Request Form

申請日期 Date：　　年(YY)　(MM)　　日(DD)

報名序號 Application Number	
申請入學期程 Term of Enrollment	□秋季班 September 2025 □春季班 February　2026
報名科系 Applied Program	☐**精密機械與工業工程系 Mechanical and Industrial Engineering** ☐**資訊工程系 Computer Science and Information Engineering** ☐**觀光與休閒事業管理系 Tourism and Leisure Management** ☐**行銷與流通管理系 Marketing and Logistics Management**
考生姓名 Name of Candidate	
複查項目 Please tick the module(s) to be review	☐書面資料 Application Documents ☐面試 Interview
原始成績 Original Grade	
複查成績 Review grades	
複查結果 Re-marked Results	(本欄考生勿填 Candidates do not fill in this column)

考生簽名 Candidate's Signature：_____

注意事項：

一、 考生對成績如有疑慮，請親自填寫本表，秋季班於 2025 年 6 月 20 日(星期四)12:00， 春季班於 2025 年 11 月 17 日(星期一)12:00 前以傳真申請複，並以電話確認複查結果，逾期恕不受理。傳真電話：+886-3-4531300，考生傳真之後請電話確認，聯絡電話：+886-3-4628654。For any question about the results, the applicant can submit an enquiry on results form fax to the admission center (+886-3-4531300) before 12:00 on June 20th , 2025 (Fall semester) or November 17h , 2025 (Spring Semester).

二、 考生複查成績以一次為限 Grade Review Request only once